



## Tuition Policy and Financial Commitment Contract

The partnership between Founders Christian School and its families included fulfilling obligations to one another. We cannot provide the desired benefits of an FCS education or serve the needs of our FCS families without tuition revenue. It is important that families understand that committing to FCS and entering this financial commitment creates a binding agreement necessary for the financial operation of the school.

### Tuition schedule for families entering in the 2025-2026 school year:

Grade Level	Tuition
Kindergarten – 6 <sup>th</sup> Grade	\$10,550
7 <sup>th</sup> – 8 <sup>th</sup> Grade	\$11,500
9 <sup>th</sup> – 12 <sup>th</sup> Grade	\$12,450

### Applicable Fees for New Students

- Non-refundable Application Fee: \$200.00. A maximum of \$650.00 per family is charged.
- Commitment Fee: Equal to one-half of a family's total first monthly tuition payment. The fee is non-refundable, due within thirty days after acceptance, and applied to the annual, first semester, or first twelve (12) monthly tuition payments (as the case may be).

### Applicable Fees for Reenrolling Students

- Non-refundable Reenrollment Fee: \$200.00. Current students will be automatically re-enrolled, and the fee will be charged unless withdrawn before March 1st. There is a maximum per family of \$400.00.

### Applicable Fees for Upper School Students (7<sup>th</sup> – 12<sup>th</sup> Grade)

- Upper School Technology Fee: \$250.00. Fee is due by October 1<sup>st</sup> and will be deducted from the student's FACTS tuition account.

### Withdrawal Tuition Policy

Understanding that situations arise which may necessitate the withdrawal of a student, while at the same time being mindful of the financial responsibilities of Founders Christian School, certain refund provisions will be made upon the formal withdrawal of a student from FCS. All withdrawals must be present in writing to the school office, and students are still considered enrolled until such notice is received.

- If a student is withdrawn prior to August 1<sup>st</sup>, no tuition liability will be assessed for that student other than the non-refundable Commitment Fee.
- If a student is withdrawn on or after August 1<sup>st</sup>, and prior to his/her first day of school, the tuition liability will be equivalent to 25% of the annual tuition for that student.
- If a student is withdrawn on or after his/her first day of school, and prior to December 1<sup>st</sup> (up to November 30<sup>th</sup>), the tuition liability will be equivalent to 50% of the annual tuition for that student.

If a student is withdrawn at any time on or after December 1<sup>st</sup>, the tuition liability will be equivalent to 100% of the annual tuition for that student.

### Terms and Conditions

**This contract is subject to the following terms and conditions:**

- a. It has been received and accepted by Founders Christian School and is accompanied by the required non-refundable commitment fee. Tuition assistance is available for students. Families intending to apply for assistance must submit a copy of the completed tuition assistance forms and IRS tax forms for the previous tax year. Regarding this Contract, time is of the essence. Founders Christian School is under no obligation to hold or reserve a place for any student. A Financial Commitment Contract is required each school year.
- b. It is understood that all students at FCS will be given instructions in the Christian faith according to the Statement of Faith and Doctrine of Founders Baptist Church.

- c. The student's parent(s) or legal guardian(s) assume(s) all responsibility for the manner, safety, and protection of the student in going to and from FCS.
- d. Enrollment of any student may be terminated for any reason whenever, at the principal's and school council's sole discretion, it is determined that the dismissal is in the best interest of the student and/or FCS.
- e. FCS will exclude any student when the tuition account for said student is in arrears for 45 days, unless specific financial arrangements have been made with the principal and/or school council.
- f. Final exams cannot be taken at the end of the first and/or second semester, and the student cannot return for the following semester, if the student's account is delinquent.
- g. I (We), as the parent(s)/guardian(s) of student, agree and acknowledge that the tuition balance shall be paid:

**CHECK ONE OF THE FOLLOWING METHODS OF PAYMENT (MANDATORY FOR PROCESSING)**

- \_\_\_\_\_ (1) **ANNUAL PAYMENT:**  
\*Payment due on August 5<sup>th</sup> or August 20<sup>th</sup>.
- \_\_\_\_\_ (2) **SEMESTER PAYMENTS:**  
\*First Semester due on August 5<sup>th</sup> or August 20<sup>th</sup>.  
\*Second Semester due on December 5<sup>th</sup> or December 20<sup>th</sup>.
- \_\_\_\_\_ (3) **TWELVE (12) PAYMENTS:**  
\*On August 5<sup>th</sup> or August 20<sup>th</sup>, the remaining eleven (11) full payments are due on the 5<sup>th</sup> or 20<sup>th</sup> day of each subsequent month.

**\*Payment Method: Use of the Automated Clearing House (ACH) via FACTS tuition management, and payments will be debited on the 5<sup>th</sup> or 20<sup>th</sup> day of each month, August-July.**

- h. Accounts will be considered past due if payment is not received by the 20<sup>th</sup> of each month. For the twelve payments plan, a \$ 35.00 charge will be assessed for each past due payment. There will be an additional \$25.00 charge for each item returned for insufficient funds.
- i. The obligation to pay the tuition for the full academic year is extremely important. Please refer to the Withdrawal Tuition Policy above regarding early withdrawal tuition reimbursement.
- j. If FCS refers this Contract to a collection agency or an attorney to interpret or to enforce it, if legal services are required with regard to any dispute arising from the student's attendance at FCS, then FCS's collection costs, expenses and reasonable attorney's fees will be paid by the party executing this Contract for the student.
- k. The parent(s) or guardian(s) of the student expressly acknowledge that they are not named as additional insureds under any liability policies issued to FCS. If they volunteer to transport or supervise FCS students, the insurance coverage, if any, for their actions or omissions will be solely provided by their own automobile insurance, homeowners insurance, or other liability insurance issued to the parent(s) or guardian(s).
- l. We recognize tuition does not fully cover FCS's operating expenses. We will prayerfully consider what our family can contribute, in addition to our tuition and fee payments, to help make up the shortfall in the true cost of the education. Contributions may be made by helping with school fundraisers scheduled throughout the school year.
- m. All tuition and fees paid to Founders Christian School must be in United States Currency (USD).

**If the above-named student is accepted for enrollment at FCS, we, the undersigned, agree that the provisions of the Financial Commitment Contract and the provisions of the Student-Parent Handbook, constitute the entire "Contract" controlling the terms and conditions of the student's enrollment at FCS, and agree to be bound by them. We further agree to act in good faith to support and encourage the faculty, staff and administration and students of FCS with our volunteer time, financial gifts, and prayer support.**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Father/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_